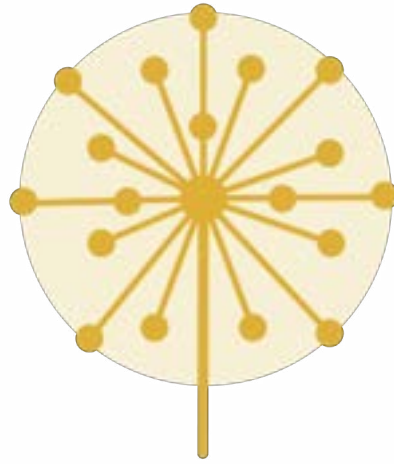




The Acoustical Society
of New Zealand



ACOUSTICS 2024

THE ACOUSTICAL SOCIETY OF NEW ZEALAND CONFERENCE

Acoustics: Reflecting on the past, innovating for the future

Ōtautahi Christchurch | 2-4 September

SPONSORSHIP PROSPECTUS



www.acousticsnz2024.co.nz

INVITATION TO SPONSOR



ACOUSTICS 2024
THE ACOUSTICAL SOCIETY OF
NEW ZEALAND CONFERENCE



ACOUSTICS 2024, The Acoustical Society of New Zealand's 25th Conference will be held at the Christchurch Town Hall from Monday 2nd September to Wednesday 4th September 2024.

Acoustics 2024 will provide a unique opportunity for manufacturers and suppliers to showcase the latest developments in the industry, including acoustic instrumentation, software and noise and vibration control products. The conference will include a dedicated trade exhibition area in the Town Hall main entry foyer, where all conference catering will also be served.

The conference will begin on Monday 2nd September, with bump in on Sunday 1st September, and will finish on Wednesday 4th September, with bump out later that afternoon.

With an anticipated attendance of over 120 industry professionals, researchers and educators there is no better opportunity for a manufacturer or supplier to present their latest innovations and products to the New Zealand acoustics industry.

With five (5) main levels of sponsorship available, in addition to custom packages, there is the opportunity for manufacturers and suppliers to show their support for the activities and aims of the The Acoustical Society of New Zealand.

On behalf of the Acoustics 2024 Organising Committee, we extend an invitation to all companies and individuals associated with noise and vibration to be part of this exciting event. We look forward to seeing you in the Garden City and thank you in advance for your ongoing or new support of the ASNZ.

Tracy Hilliker
The Acoustical Society of New Zealand
Acoustics 2024 Conference Lead
th@aeservices.co.nz

KEY CONFERENCE DETAILS

TITLE	Acoustics 2024, Reflecting on the past, innovating for the future	
LOCATION	Christchurch Town Hall, Ōtautahi Christchurch, New Zealand	
DATES	Monday 2 – Wednesday 4 September, 2024	
ORGANIZER	The Acoustical Society of New Zealand	
KEY TIMINGS	Sunday 1 Sept, 2024	Exhibition Bump In 2:30 pm - 4:30 pm
	Monday 2 Sept, 2024	Morning and afternoon sessions Meals / refreshments in Exhibition area Welcome Function venue TBC
	Tuesday 3 Sept, 2024	Morning and afternoon sessions Meals / refreshments in Exhibition area Conference Banquet: Christchurch Art Gallery
	Wednesday 4 Sept, 2024	Morning sessions Meals / refreshments in Exhibition area Conference Close Exhibition Bump Out 3:30pm – 5:00pm
CONTACTS	Exhibition and Sponsorship Manager	Tracy Young, OnCue Conferences tracy@on-cue.co.nz
	Conference Lead	Tracy Hilliker th@aeservices.co.nz
CONFERENCE WEBSITE	acousticsnz2024.co.nz	

Please note that locations and timings are to be confirmed and are subject to change.



ŌTAUTAHI CHRISTCHURCH

Ōtautahi Christchurch, is a revitalised city in the heart of Aotearoa New Zealand's South Island. This is a city in perfect balance; home to a diverse natural playground, wide open spaces, modern architecture and heritage buildings. Christchurch has a thriving tech sector, world-class universities, and an innovation eco-system like none other. A city with a revitalised centre buzzing with energy, surrounded by the tranquillity of nature.

CHRISTCHURCH TOWN HALL

Heading to the Christchurch Town Hall never fails to bring a sense of excitement and occasion. Whether you're attending an exhibition, corporate function, or concert, this world-class facility is sure to delight! Nestled on the banks of the Avon River, this heritage-listed venue has inspired guests and performers alike, for generations. Beautifully restored and refurbished, the venue's acoustics and integrated technology – including projectors, screens and sound systems – only serve to enhance its iconic architectural features and riverside views. The Town Hall is easily accessible from Christchurch International Airport – only a short 20 min drive to the venue. It's also within easy walking distance from hotels, restaurants and shopping – all available in the city centre.



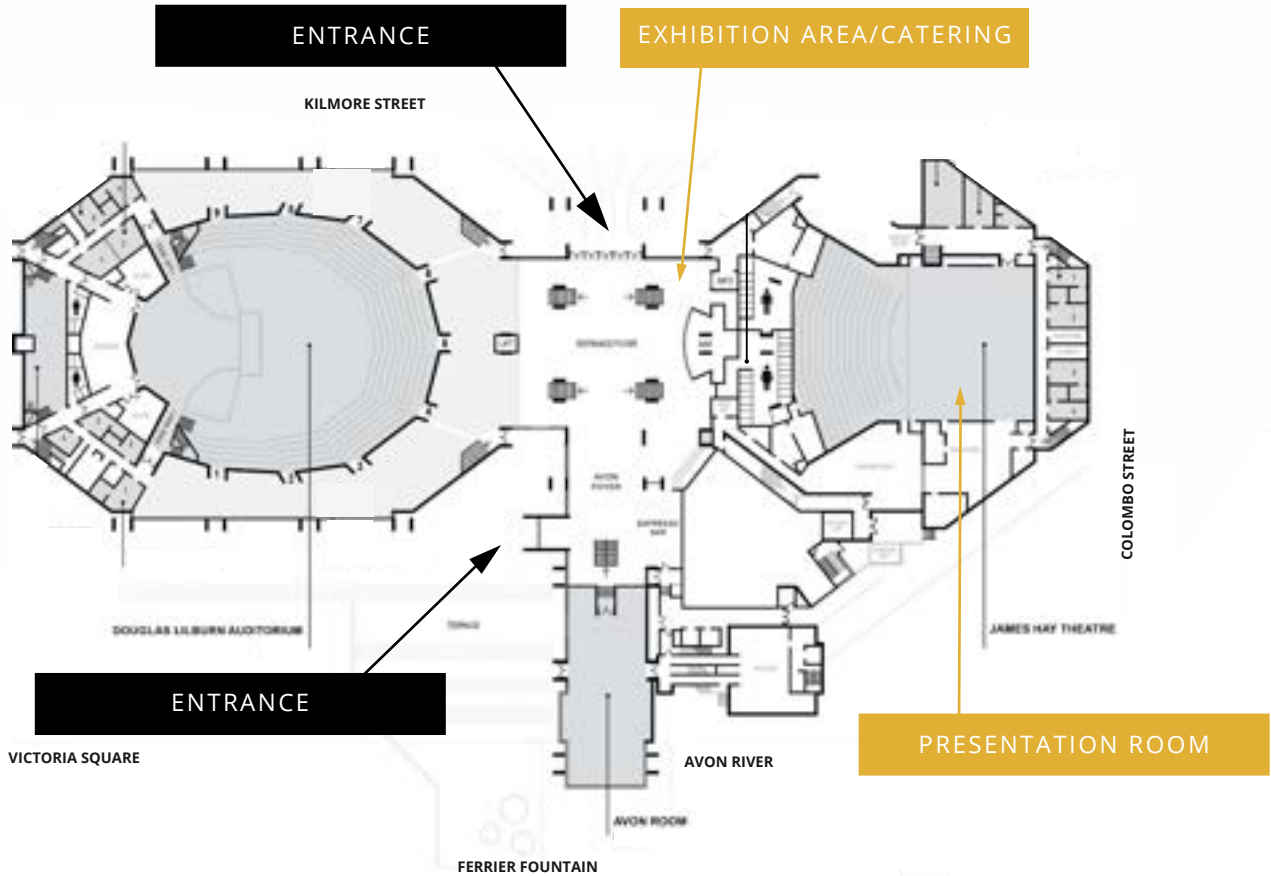
FLOOR PLAN

CHRISTCHURCH TOWN HALL

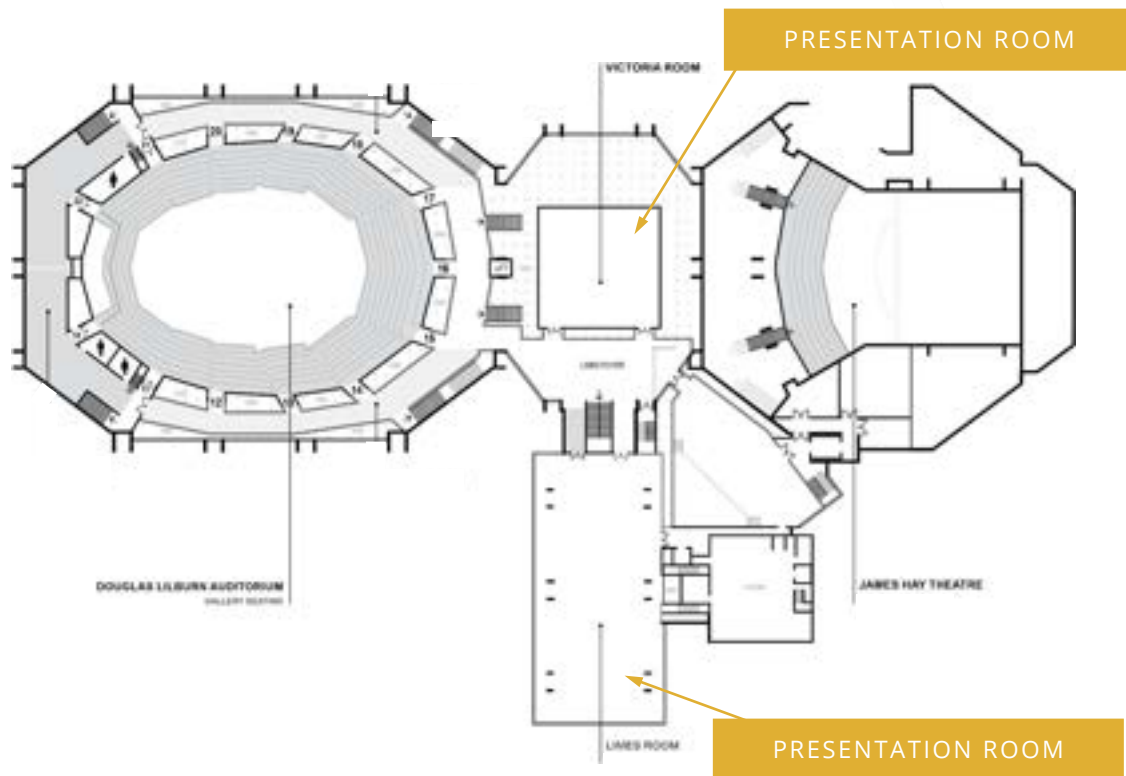


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GROUND FLOOR



FIRST FLOOR



EXHIBITION AREA



ACOUSTICS 2024
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The Exhibition and Catering space will be located in the main foyer on the ground floor. All catering breaks will be hosted in the Exhibition area on the ground floor. The foyer offers a large area of open floor space. For the most part, attendees access seminar spaces via this foyer, allowing for chance encounters along with meal break interactions.



ACCOMMODATION

There are many hotels near the Christchurch Town Hall in the CBD. Check the conference website for further information. www.acousticsnz2024.co.nz

CONFERENCE BANQUET

The Conference Banquet will be held in the iconic Christchurch Art Gallery space on the Tuesday evening. The cost for a ticket to the Conference Banquet is \$135 + GST per person.

Most sponsorship packages include one complimentary full registration, including a dinner ticket, yet another great reason to support the conference as a sponsor.



EXHIBITION FLOOR PLAN

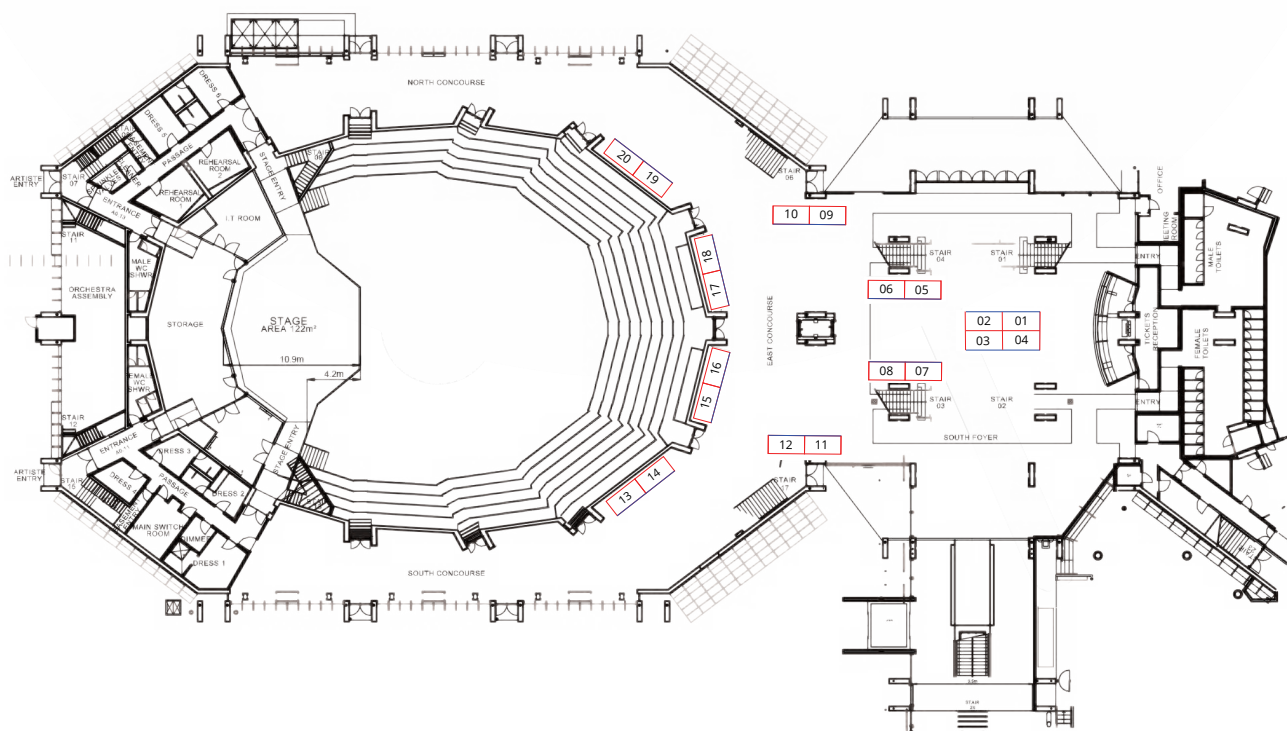


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The Exhibition Area allows for the installation of more than 20 booth spaces as shown in below.

As always, the booths will be allocated in priority order of the sponsorship package, followed by a first-come/first-served basis.

Final booth arrangement and the location of the catering stations is subject to venue approval.



BOOTH SPECIFICATIONS

Dimensions	Double Space: 6m wide by 1.2m deep. Single Space: 3m wide by 1.2m deep.
Walls	2.3m high, finished with a Black Velcro compatible front runner material.
Signage	Each space will include a white sign with black print (30 characters max) fixed to the back wall of the booth.
Lighting & Power	Two (2) 120 Watt spotlights on track and one (1) 240 Volt (4 Amp, 50 Hz) power points per 6 sqm (i.e. 2 power points for a double space).
Additional Exhibitor Staff	Additional exhibitor staff – up to a maximum of 2 per booth - can attend the Exhibition at the rate of \$250 + GST . Please note the Exhibitor Staff Pass does not include entry to the conference sessions or Conference Banquet.
Included furniture	Table, 1 chair and a tablecloth per booth (x 2 for double space).

EXHIBITOR PASSES

All sponsorship packages which include a trade stand, include as a minimum one complimentary registration.

Complimentary registration includes full access to the conference and a banquet ticket.

Some packages also include exhibitor passes. These passes are for additional staff to work on exhibition stands throughout the conference.

The pass includes access to the exhibitor / catering area, and day catering. It does not include access to conference sessions or a banquet ticket.

If your package does not include an exhibitor pass you can purchase these for \$250 pp.

Each stand can have a maximum of 2 exhibitor pass holders.

SPONSORSHIP PACKAGES



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PACKAGE BENEFITS	PLATINUM \$12,000	GOLD \$8,000	SILVER \$5,000	BRONZE \$3,000	CORPORATE \$2,000
Maximum number available	1	3	5	15+	Unlimited
Exhibition booths	2	1	1	1	-
Conference Registrations (full)	3	2	1	1	-
Additional complimentary tickets to Conference Banquet	3	2	1	-	-
Additional complimentary Exhibitor passes	2	2	1	-	-
Session sponsor	✓	✓	✓	-	-
Advertisement inside the Conference Handbook	Full page	1/2 page	1/4 page	-	-
Display of your company logo and direct company link on the Conference Website	✓	✓	✓	✓	✓
Verbal acknowledgement at the opening address, banquet and close	✓	✓	✓	-	-
Promotional material in delegate pack	✓	✓	✓	✓	✓
Listing in the Conference Handbook	✓	✓	✓	✓	✓
Company banner at Conference Banquet (supplied by sponsor)	✓	-	-	-	-
Company banner in the main registration area (supplied by sponsor)	✓	-	-	-	-

Costs are GST exclusive.

PLATINUM PACKAGE



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PLATINUM PACKAGE

\$12,000 + GST (1 AVAILABLE)

The Platinum Sponsor will be the exclusive sponsor of the Conference Banquet which will take place on the evening of Tuesday 3rd September 2024. In addition, the Platinum Sponsor will also be the exclusive sponsor of the opening plenary presentation to be held on Monday morning. Your package will include a double sized exhibition space, additional complimentary Conference Registrations and Conference Banquet tickets.

BENEFITS

- One (1) complimentary (double sized – 6m x 1.2m) exhibition space.
- Three (3) complimentary Conference Registrations – including a banquet ticket each.
- Three (3) additional complimentary guest tickets for the Conference Banquet.
- Two (2) additional complimentary exhibitor passes (for trade stand staff – does not include a banquet ticket).
- Exclusive sponsor of the Conference Banquet on Tuesday evening and of the opening plenary presentation on Monday morning – a freestanding company banner (supplied by sponsor) can be displayed.
- Full page advertisement inside the Conference Handbook.
- Display of your sponsorship, company logo and direct company link on the Conference website.
- Verbal acknowledgement as the Conference Banquet Sponsor at the opening address, banquet and closing address.
- Opportunity to place promotional material in the delegate pack (sponsor supplied).
- Display of your sponsorship and company logo in the Conference Handbook.
- Company banner (supplied by sponsor) displayed in the main registration area and at the Conference Banquet.
- Logo displayed on site at conference



GOLD PACKAGE

\$8,000 + GST (3 AVAILABLE)

Each of the Gold Sponsors will be entitled to the exclusive sponsorship of a keynote or workshop (not including the first plenary presentation).

A Gold Sponsor package will include a single sized exhibition space and additional complimentary Conference Registrations and exhibitor passes.

BENEFITS

- One (1) complimentary (single sized – 3m x 1.2m) exhibition space.
- Two (2) complimentary Conference Registrations – including a banquet ticket each.
- Two (2) additional complimentary guest tickets for the Conference Banquet.
- Two (2) additional complimentary exhibitor passes (for trade stand staff – does not include a banquet ticket).
- Sponsorship of a keynote or workshop (not including the first plenary presentation) – a freestanding company banner (supplied by sponsor) can be displayed.
- Half page advertisement inside the Conference Handbook.
- Display of your sponsorship, company logo and direct company link on the Conference website.
- Verbal acknowledgement as the Gold Sponsor at the opening address, banquet and closing address.
- Opportunity to place promotional material in the delegate pack (sponsor supplied).
- Display of your sponsorship and company logo in the Conference Handbook.
- Logo displayed on site at conference.





SILVER PACKAGE

\$5,000 + GST (5 AVAILABLE)

The Silver Sponsors package includes sponsorship of one conference session or workshop (not including plenary sessions). The package includes a complimentary exhibition space plus one (1) complimentary Conference Registration and one (1) Conference Exhibitor Pass.

BENEFITS

- One (1) complimentary (single sized – 3m x 1.2m) exhibition space.
- One (1) complimentary Conference Registrations – including a banquet ticket.
- One (1) additional complimentary guest ticket for the Conference Banquet.
- One (1) additional complimentary exhibitor pass (for trade stand staff – does not include a banquet ticket).
- Sponsorship of one conference session or workshop (not including plenary sessions) – a freestanding company banner (supplied by sponsor) can be displayed.
- Quarter page advertisement inside the Conference Handbook.
- Display of your sponsorship, company logo and direct company link on the Conference website.
- Verbal acknowledgement as the Silver Sponsor at the opening address, banquet and closing address.
- Opportunity to place promotional material in the delegate pack (sponsor supplied).
- Display of your sponsorship and company logo in the Conference Handbook.
- Logo displayed on site at conference.



BRONZE & CORPORATE SPONSORSHIP

BRONZE PACKAGE

\$3,000 + GST (15+ AVAILABLE)

Bronze Sponsorship allows a sponsor to have a physical presence in the conference exhibition space.

BENEFITS

- One (1) complimentary (single sized – 3m x 1.2m) exhibition space.
- One (1) complimentary Conference Registration – including a banquet ticket.
- Display of your sponsorship, company logo and direct company link on the Conference website.
- Opportunity to place promotional material in the delegate pack (sponsor supplied).
- Display of your sponsorship and company logo in the Conference Handbook.
- Logo displayed on site at conference.

CUSTOM PACKAGES

The committee is also open to developing customised sponsorship packages for example, those associated with food and beverage including, but not limited to the following:

- AGM sponsor
- Welcome function sponsor
- Coffee cart sponsor

Please contact tracy@on-cue.co.nz to discuss further.

CORPORATE PACKAGE

\$2,000 + GST*

*PLUS SUPPLY OF APPROX 150 OF ANY SPONSORED ITEM.

The Corporate sponsor will be able to achieve premium visibility by supplying branded conference material to conference delegates. For example:

- Conference bag
- Conference lanyard
- USB
- Compendium
- Pads and Pens
- Reusable coffee cups
- Or other items

DETAILS

- Items will be supplied by the sponsor following approval by the Organising Committee of the material and style.
- Items may be branded with the company name and logo.
- For the Pads and Pens Sponsor, any supplied notepads should be 150 A5 pages (80gsm).

BENEFITS

- Display of your sponsorship, company logo and direct company link on the Conference website.
- Opportunity to place promotional material in the delegate pack (sponsor supplied).
- Display of your sponsorship and company logo in the Conference Handbook.
- Logo displayed on site at conference.

CONFIRMATION

To confirm your preferred sponsorship package please email tracy@on-cue.co.nz with:

- The name of your preferred sponsorship package.
- The contact name, email and phone number of the person from your organisation who will be managing the sponsorship.
- You will receive a confirmation email, if your preferred package is still available, as well as a sponsorship benefits checklist, and a Tax Invoice, including payment details.
- If your preferred package is unavailable there may be other options, and we will advise what the remaining opportunities are.

EXHIBIT BUILDER

If you would like to hire any additional furniture for your exhibitor space please check the Exhibition Hire Services website:
exhibitionhire.co.nz/hire-furniture

Email your order to: georgia@exhibitionhire.co.nz (cc in tracy@on-cue.co.nz).

DELIVERY OF EXHIBITOR GOODS

Delivery Address and further details will be emailed to you upon confirmation of your sponsorship package.

EXHIBITOR SCHEDULE

Bump In Sunday 1st September from 2:30pm - 4:30pm

Bump Out Wednesday 4th September from 3:30pm - 5:00pm

DELEGATE PRIVACY

A list of delegate names and organizations will be available to sponsors, if delegates **opt in** during the Registration Process.

TERMS & CONDITIONS

BOOKING

To secure a sponsorship package, completed booking information must be received by 31st May 2024.

PAYMENT

- Full payment or a 75% deposit is due on the 20th of the month following invoice, or by 1st July 2024
- Remainder payment due by 2nd August 2024
- Should the Sponsor fail to pay by the invoice due date, the conference has the right to cancel all entitlements with no refund.

TERMS & CONDITIONS

By submitting your sponsorship application you are agreeing to the terms and conditions as outlined in this document.

- Sponsorship will be allocated only on receipt of a confirmation email from an authorised staff member from your organisation. A confirmation email will be sent to your organisation by OnCue Conferences to confirm the booking. You will also receive a tax invoice, including payment instructions and a link to pay by credit card.
- Applications will be processed in order of receipt.
- Exhibition space will be allocated in priority order of sponsorship package. OnCue reserves the right to rearrange the floor-plan and / or relocate each exhibit. There is no discount or refund for any facilities not used.
- OnCue provides no guarantees that such sponsorship, exhibition or advertising will result in revenues for the sponsor.
- OnCue has the right to refuse unacceptable advertising and reserves the right to refuse any advertisement it deems inappropriate or that does not conform to its graphic specifications. OnCue may request changes to any advertisement it deems unacceptable. Such a request may

delay or prohibit the display of the ad until changes are made.

- Changes to advertisement – after entering into this agreement, the Sponsor may request a change of the advertisement graphic. All changes are the responsibility of the Sponsor and any changes made by OnCue will be billed at the rate of \$85 +GST per hour. Any requested change to an ad must be received in writing.
- All promotional material to be included in conference packs is subject to approval, prior to conference, and must be of an approved size.
- All venue rules and requirements must be followed.

CANCELLATION POLICY

- In the case of cancellation by the sponsor, notification in writing should be sent to the conference organiser. A refund of fees paid (less a cancellation fee of 75% of the value of the sponsorship) will be made to any sponsor cancelling before 2 July 2024. No refunds will be provided after this date.
- In the case of an unexpected event resulting in cancellation of the conference, the conference reserves the right to retain funds in order to pay unrecoverable conference costs.
- A sponsor's inability to travel and attend the conference in person, for any reason, will be considered as a sponsor cancellation.
- Staff substitutions are allowed without penalty; in this case please advise the sponsorship manager by email as soon as possible: tracy@on-cue.co.nz

INSURANCE/LIABILITY

- Sponsors must ensure that they are adequately covered for public liability insurance. This refers to damage or injury caused to third parties/visitors in the vicinity of their displays. Neither ASNZ, OnCue conferences, Exhibition Hire Services, the conference venue nor any of their staff, employees, agents or other representatives

shall be held accountable for, or liable for, and the same are released from accountability, or liability for any damage, loss, harm or injury to the person or any property of the displays, however caused or any of its staff, employees, agents or other representatives. In the event of industrial disruption and/or equipment failure due to power supply problems, ASNZ, OnCue conferences, Exhibition Hire Services, the conference venue will not be held liable and accept no responsibility for loss of monies incurred by partners or damage to property. The conference organisers accept no liability for damage to sponsors equipment by loss, damage, theft, fire, water, storms, strikes, riots, pandemic or any cause whatsoever. Sponsors are advised to insure against such liability.

- Sponsors are also advised to insure against event cancellation.

HEALTH & SAFETY

- We take the health and safety of our delegates, sponsors and suppliers seriously. Please note that all electronic equipment plugged in onsite must be tagged and tested. By agreeing to be a sponsor at the conference, you agree to adhere to all health and safety requirements. Further details will be supplied by the venue closer to the time of the conference.

By agreeing to these terms and conditions, you are acknowledging that a risk of exposure to COVID-19 exists in any public place where people are present.

By attending the conference you and any guests voluntarily assume all risks and agree not to hold either the society (ASNZ) or conference organisers (OnCue); or any of their affiliates, directors, officers, employees, agents, contractors or volunteers, liable for any illness or injury.